

**MINUTES OF MEETING  
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, February 2, 2017 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

Paul Brewer	President
Bob Mayersohn	Assistant Secretary
Werner T. Vaughan	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Warren Craven	District Engineer
Shari Wallen	District Counsel
Shawn Frankenhauser	Field Supervisor

*The following is a summary of the minutes and actions taken during the February 2, 2017 PTWCD Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the January 5, 2017 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes of the January 5, 2017 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Vaughan seconded by Mr. Mayersohn with all in favor the minutes of the January 5, 2017 meeting were approved.
--

**FOURTH ORDER OF BUSINESS**

**Award of Bid for Culvert Inspection  
(Placeholder)**

The culvert inspections were re-bid with the requirement of a five year fixed price. Three bids were submitted and Fish Tech, Inc. had the lowest bid at \$12,500.

On MOTION by Mr. Vaughan seconded by Mr. Mayersohn with all in favor the culvert inspection bid was awarded to Fish Tech, Inc.

**FIFTH ORDER OF BUSINESS**

**Manager's Report**

Mr. Cassel reported he has a meeting February 7, 2017 with Ms. Carol Morris from the City to discuss the Terramar ditch and explain it is not the District's responsibility.

Ms. Wallen stated District Counsel is working with Mr. Andrew Maurodis, City Attorney. They are providing him with an *Order of Taking* showing this property belongs to the City of Parkland and reflecting an eminent domain proceeding that took place in the 1980's. He will also be provided with grant of easement documents.

**SIXTH ORDER OF BUSINESS**

**Attorney's Report**

There being nothing further to report, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

Mr. Craven reviewed his status report, a copy of which is attached hereto and made a part of the public record. He reviewed a permit application for the Wiles Road Phase 2 project.

On MOTION by Mr. Mayersohn seconded by Mr. Vaughan with all in favor the permit for Wiles Road Phase 2 was approved.

**EIGHT ORDER OF BUSINESS**

**Supervisors' Requests**

Mr. Brewer discussed the process for approving plans submitted by residents wanting to build a house on their lot. Mr. Cassel explained most of the submittals do not adversely impact the District. They are reviewed by Mr. Craven and a letter of no objection is issued by the District. This does not require Board approval. Commercial sites do have to be brought before the Board for approval.

Discussion ensued regarding the Butler Farms bank restoration project and holding a special meeting on February 16, 2017 to review proposals.

On MOTION by Mr. Mayersohn seconded by Mr. Vaughan with all in favor the District Manager and District Engineer were authorized to enter into an agreement with geotechnical engineers providing the cost is below the previously approved amount of \$10,000 subject to legal verification that it's appropriate.

**NINTH ORDER OF BUSINESS**

**Approval of Financials Dated December 31, 2016 and Check Register**

There were no questions or comments,

On MOTION by Mr. Mayersohn seconded by Mr. Vaughan with all in favor the financials were approved.

**TENTH ORDER OF BUSINESS**

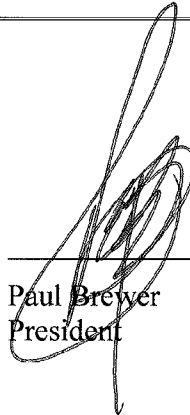
**Adjournment**

There being no further business,

On MOTION by Mr. Brewer seconded by Mr. Mayersohn with all in favor the meeting adjourned.



Kenneth Cassel  
Assistant Secretary



Paul Brewer  
President

