

**MINUTES OF MEETING
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, January 5, 2017 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

Paul Brewer	President
Donna McCann Benckenstein	Secretary
Donald Eckler	Assistant Secretary
Bob Mayersohn	
Werner T. Vaughan	

Also present were:

Kenneth Cassel	District Manager
Warren Craven	District Engineer
DJ Doody	District Counsel
Shawn Frankenhauser	Field Supervisor

The following is a summary of the minutes and actions taken during the January 5, 2017 PTWCD Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office

Mr. Cassel, being a Notary Public of the State of Florida, administered the oath of office to Mr. Brewer, Mr. Vaughan and Mr. Mayersohn.

B. Election of Officers, Resolution 2017-1

On MOTION by Mr. Vaughan seconded by Ms. Benckenstein with all in favor the Mr. Brewer was elected President.

On MOTION by Mr. Brewer seconded by Ms. Benckenstein with all in favor Mr. Eckler was elected Vice President.

On MOTION by Mr. Brewer seconded by Mr. Vaughan with all in favor Ms. Benckenstein was elected Secretary.

On VOICE vote with all in favor Resolution 2017-1, designating Mr. Brewer as President, Mr. Eckler as Vice President, Ms. Benckenstein as Secretary, Mr. Vaughan, Mr. Mayersohn and Mr. Cassel as Assistant Secretaries, Mr. Bloom and Mr. Cassel as Assistant Treasurers and Mr. Koncar as Treasurer, was adopted.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the November 3, 2016 Meeting

Mr. Cassel stated each Board member received a copy of the minutes of the November 3, 2016 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Ms. Benckenstein seconded by Mr. Eckler with all in favor the minutes of the November 3, 2016 meeting were approved.

FIFTH ORDER OF BUSINESS

Award of Bid for Culvert Inspection (Placeholder)

Mr. Cassel reported the bids submitted were much higher than they have been in the past; therefore, they will be re-bid.

On MOTION by Ms. Benckenstein seconded by Mr. Eckler with all in favor the bids for the culvert inspection were rejected.

Mr. Craven indicated he is working on revisions for the Permit Criteria Manual, which will include culvert cleaning.

SIXTH ORDER OF BUSINESS

Grass Carp Purchase Approval for Fiscal Year 2016-2017

Mr. Frankenhauser stated this is a piggyback off the Broward County contract. The total cost is \$4,000 for the purchase of 1,000 grass carp.

On MOTION by Mr. Brewer seconded by Ms. Benckenstein with all in favor the purchase of grass carp from Florida Fish Farms, Inc. at a total cost of \$4,000 was approved.

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SEVENTH ORDER OF BUSINESS

Manager's Report

Mr. Cassel reported the new truck has been purchased and received. The 2008 Ford F-150 needs to be declared as surplus equipment.

On MOTION by Mr. Eckler seconded by Mr. Mayersohn with all in favor the District's 2008 Ford F-150 was declared as surplus equipment.

EIGHTH ORDER OF BUSINESS

Attorney's Report

Mr. Doody reported a letter was issued to the City of Parkland Attorney regarding the code enforcement issue.

NINTH ORDER OF BUSINESS

Engineer's Report

• **Consideration of Modification to Permit 2017-1**

Mr. Craven reviewed the permit modification for the Wa-Wa and recommended approval.

On MOTION by Mr. Brewer seconded by Ms. Benckenstein with all in favor the modification for Permit 2017-1 was approved.

Mr. Craven reviewed his status report, a copy of which is attached hereto and made a part of the public record.

On MOTION by Mr. Brewer seconded by Ms. Benckenstein with all in favor test borings for Butler Farms were approved at a cost not to exceed \$10,000 based upon three written quotes.

TENTH ORDER OF BUSINESS

Supervisors' Requests

There was discussion about amending the maintenance map created by the County.

ELEVENTH ORDER OF BUSINESS

Approval of Financials Dated November 30, 2016 and Check Register

There were no questions or comments,

On MOTION by Ms. Benckenstein seconded by Mr. Mayersohn with all in favor the financials and check register were approved.

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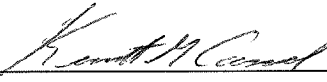
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TWELFTH ORDER OF BUSINESS

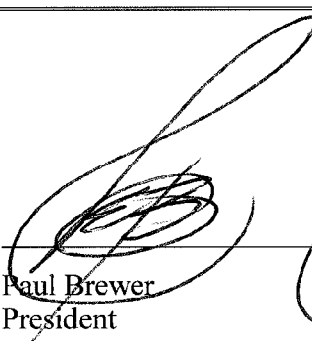
Adjournment

There being no further business,

On MOTION by Ms. Benckenstein seconded by Mr. Eckler with all in favor the meeting adjourned.



Kenneth Cassel
Assistant Secretary



Paul Brewer
President