

**MINUTES OF MEETING
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, September 1, 2016 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

Paul Brewer	President
Mark Weissman	Vice President
Donna McCann Benckenstein	Secretary
Werner T. Vaughan	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Warren Craven	District Engineer

The following is a summary of the minutes and actions taken during the September 1, 2016 PTWCD Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Minutes of the June 9, 2016 meeting

There were no changes made to the minutes.

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor the minutes of the June 9, 2016 meeting were approved.

FOURTH ORDER OF BUSINESS

Public Hearing to Adopt the Fiscal Year 2017 Budget

Mr. Cassel declared the public hearing open to consider adoption of the Fiscal Year 2017 budget.

There being no comments from the public,

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor the public hearing was closed.

A. Resolution 2016-4, Adopting the Budget

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor Resolution 2016-4, adopting the budget for fiscal year 2017, was adopted.

B. Resolution 2016-5, Levying Non-Ad Valorem Assessments

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor Resolution 2016-5, levying non-ad valorem assessments of \$303.57 per unit, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Aquatic Chemical Purchases (RFP/State Bid)

Mr. Cassel indicated what is being proposed this year is a little bit different. An RFP for quotes was done and Mr. Frankenhauser also looked at the State bid. The Board is being presented with a selection of vendors based on the lowest prices. If we can piggyback off the State bid, we can balance and get the best price.

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor the chemical bids were awarded as per the tabulation sheet presented.

SIXTH ORDER OF BUSINESS

Manager's Report

A. Proposed FY 2017 Meeting Schedule

On MOTION by Mr. Weismann seconded by Mr. Brewer with all in favor the Proposed FY 2017 Meeting Schedule was approved.

B. Motion to Renew Contract with Ashbritt, Inc., for Debris Removal Services

The District can renew for one more year and does not have to piggyback at this time.

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor the contract with Ashbritt, Inc., for debris removal services was renewed for another year.

C. Discussion of Audit Selection Committee

Mr. Cassel indicated Mr. Stephen Bloom is unable to serve on the Audit Selection Committee. He suggested the Audit Selection Committee be changed to Mr. Peter Brill, Ms. Terri Lusk and himself.

On MOTION by Mr. Weismann seconded by Mr. Vaughan with all in favor Mr. Peter Brill, Ms. Terri Lusk and Mr. Cassel were appointed to the Audit Selection Committee.

D. Consideration of Resolution 2016-6, Changing Registered Agent

Resolution 2016-6 was presented for consideration to change the registered agent from Mr. Koncar to Mr. Doody.

On MOTION by Mr. Weismann seconded by Mr. Vaughan with all in favor Resolution 2016-6, changing registered agent, was adopted.

SEVENTH ORDER OF BUSINESS

Attorney's Report

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Engineer's Requests

Mr. Craven provide an update on the permit application for the Wawa at 7207 State Road 7.

- There have been revisions in the plan submission.
- Original submission was for Wawa site only.
- Plans are now for both the Wawa site and an Assisted Living Facility
- Change in drainage plans from onsite retention with discharge direct to Hillsboro Canal. The drainage flow is now through District facilities by way of the lake in the Waterway Shops.
- Questions arose regarding the capacity of the lakes with the flow from this parcel as well as the Waterway Shops at buildout.
- Discussion ensued about future widening of Loxahatchee Road. City and County are still in discussions.
- Based on questions and concerns, the Board wanted Mr. Craven to get clarification and report at the next meeting.

On MOTION by Mr. Weismann seconded by Mr. Vaughan with all in favor the Wawa drainage permit modification was tabled and Mr. Craven will follow-up with the applicant for additional information.

Mr. Craven also reported the following:

- He has been meeting with Mr. Frankenhauser to identify what projects need to be undertaken this year for canal clearing. They are analyzing the section of the canal near the outfall. The Sawgrass Canal has some maintenance issues, which are becoming obvious. They would like to start working on a five-year remediation plan for the canal.
- Country Pointe is done and the shrubs are planted. The other clearing project turned out well and they are focusing on the north/south outfall canal.
- Mr. Craven was questioned if he is still talking with FDOT. He indicated he has made it very clear to FDOT they need to address the situation of the location of the sound wall and access to the District's canal. He recommends they fix the issues from the last widening project before the District gives them a permit for the next one.
- Mr. Weissman readdressed issues with ownership. He spoke to the County Surveyor the other day who provided a deed where SFWMD deeded part of Loxahatchee Road to the County. He would like District Counsel to look into this.

NINTH ORDER OF BUSINESS

Approval of Financials Dated July 31, 2016 and Check Registers

There were no questions or comments,

On MOTION by Mr. Weismann seconded by Ms. Benckenstein with all in favor the financials dated July 31, 2016 and Check Registers were approved.

September 1, 2016

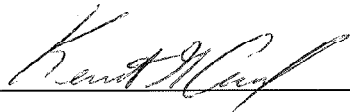
Pine Tree Water Control District

TENTH ORDER OF BUSINESS

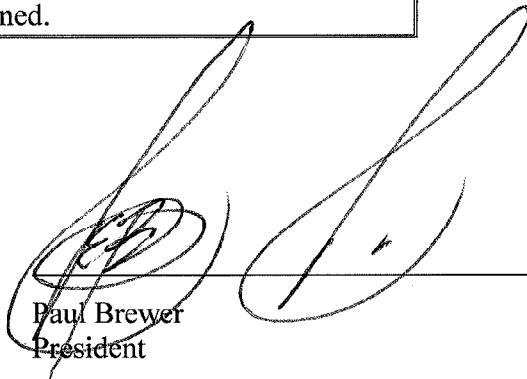
Adjournment

There being no further business,

On MOTION by Ms. Benckenstein seconded by Mr. Brewer with all in favor the meeting was adjourned.



Kenneth Cassel
Assistant Secretary



Paul Brewer
President