

**MINUTES OF MEETING  
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, June 9, 2016 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

Paul Brewer	President
Mark Weissman	Vice President
Donna McCann Benckenstein	Secretary
Donald Eckler	Assistant Secretary
Werner T. Vaughan	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Jacob Horowitz	District Attorney

*The following is a summary of the minutes and actions taken during the June 9, 2016 PTWCD Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the April 7, 2016 Meeting**

Correction was made on page 3 and will be reflected in the amended copy of the minutes

On MOTION by Mr. Eckler seconded by Mr. Weissman with all in favor the minutes of the April 7, 2016 meeting were approved as amended.
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**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Consideration of Truck Replacement (Placeholder)**

The following was discussed:

- The transmission on the truck blew out a month ago and the repair cost is \$1,900.
- The State Bid was pursued for a new pick-up truck with four-wheel drive, a backup camera, a bed liner and a power inverter for using power tools in the field. The State Bid pricing was \$29,773.20.
- If this item is approved the actual purchase will be reflected in the Fiscal Year 2017 budget beginning October 1, 2016.
- There is no dealer trade-in for the old truck. The truck is to be declared as surplus and sold at public auction.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor replacement of the truck piggybacking off the State Bid was approved for a total amount of \$29,773.20.

**FIFTH ORDER OF BUSINESS**

**Manager's Report**

**A. Acceptance of Financial Audit for Fiscal Year 2015**

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the Financial Audit for Fiscal Year 2015 was accepted.

**B. Distribution of the Proposed Budget for Fiscal Year 2017 and Consideration of Resolution 2016-3 Approving the Budget and Setting the Public Hearing**

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor Resolution 2016-3, approving the budget for Fiscal Year 2017 and setting the public hearing for September 1, 2016, was adopted.

**C. Audit Selection Committee Process**

**i. Appointment of Committee Members**

Mr. Cassel and Mr. Bloom will serve as the Audit Selection Committee and rank the auditors. Mr. Cassel will provide the Board with the recommended auditing firm for approval.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor Mr. Cassel and Mr. Bloom will serve as the Audit Selection Committee.

**ii. Establishment of RFP Criteria**

Standard criteria process will be used.

**iii. Authorization to Proceed with RFP**

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the criteria for selection of auditors was approve and staff was authorized to proceed with the RFP process.

**iv. Selection of Next Meeting Date**

No meeting date was provided at this time.

**D. Number of Registered Voters – 10,338**

This item is for informational purposes only.

**SIXTH ORDER OF BUSINESS**

**Attorney’s Report**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer’s Report**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors’ Requests**

The following was discussed:

- Mr. Weissman noted the City has renewed its contract with AshBritt. Mr. Cassel will obtain a copy of the agreement for the Board’s consideration at the next meeting.
- Repair work is being done near the wall at the University Drive exit of the Sawgrass Expressway toll road. Mr. Cassel will follow-up with the DOT on the status of the project.

**NINTH ORDER OF BUSINESS**

**Approval of Financials Dated April 30, 2016 and Check Registers**

There being no questions or comments,

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the April 30, 2016 Financial Report and Check Register were approved.

June 9, 2016

Pine Tree Water Control District

**TENTH ORDER OF BUSINESS**

**Adjournment**

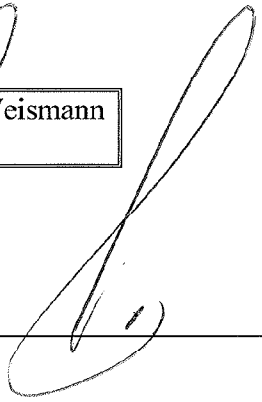
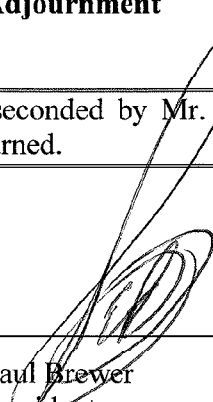
There being no further business,

On MOTION by Ms. Benckenstein seconded by Mr. Weismann  
with all in favor the meeting was adjourned.



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Kenneth Cassel  
Assistant Secretary



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Paul Brewer  
President