

**MINUTES OF MEETING  
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, December 3, 2015 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

|                    |                     |
|--------------------|---------------------|
| Paul Brewer        | President           |
| Mark Weissman      | Vice President      |
| Donna Benckenstein | Secretary           |
| Donald Eckler      | Assistant Secretary |

Also present were:

|                     |                   |
|---------------------|-------------------|
| Kenneth Cassel      | District Manager  |
| Jacob G. Horowitz   | District Attorney |
| Warren R. Craven    | District Engineer |
| Shawn Frankenhauser | Field Supervisor  |
| Several residents   |                   |

*The following is a summary of the minutes and actions taken during the December 3, 2015 PTWCD Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the October 8, 2015 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes of the October 8, 2015 meeting and requested any corrections, additions or deletions.

There being none,

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| On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the minutes of the October 8, 2015 meeting were approved. |
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**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Consideration of Canal Bank Restoration Bids**

Mr. Craven reviewed the bid tabulation. Arbor Tree & Land, Inc. had the lowest responsive bid. They are currently working on the next phase of the Hillsboro Canal restoration.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the canal bank restoration bid was awarded to Arbor Tree & Land, Inc. at a total cost of \$119,490.

**FIFTH ORDER OF BUSINESS**

**Consideration of Joining the Florida Association of Special Districts**

Mr. Cassel distributed a copy of SB 516 that he received from the FASD. This bill would amend Chapter 189.016, Florida Statutes, resulting in a complete redesign of the District website with significant costs to the District. FASD opposes this bill and is working on protecting special districts from legislation that adversely affects them. The cost for the District to join is \$750 for the first year, \$1,100 to renew for the second year and \$1,500 for every year thereafter.

On MOTION by Mr. Eckler seconded by Mr. Brewer with Mr. Eckler, Mr. Brewer and Ms. Benckenstein voting aye and Mr. Weissman voting nay, joining the Florida Association of Special Districts was approved.

**SIXTH ORDER OF BUSINESS**

**Manager's Report**

Mr. Cassel reported staff is working on the canal bank restoration project as well as clearing landscaping in certain areas.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor Resolution 2016-1, adopting the GS1-SL schedule, was adopted.

**SEVENTH ORDER OF BUSINESS**

**Attorney's Report**

There being no report, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Engineer's Report**

Mr. Craven reported the following:

- Kimley-Horn is doing another phase of the Wiles Road design from Rock Island Road to Riverside Drive.
- They are currently in the utility relocation phase for the first section of the road widening project that the District already issued them a permit for.

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Pine Tree Water Control District

**NINTH ORDER OF BUSINESS**

**Supervisors' Requests**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Approval of Financials Dated October 31,  
2015 and Check Registers**

There being no questions or comments,

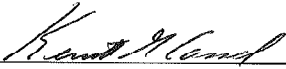
On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the financials were approved.

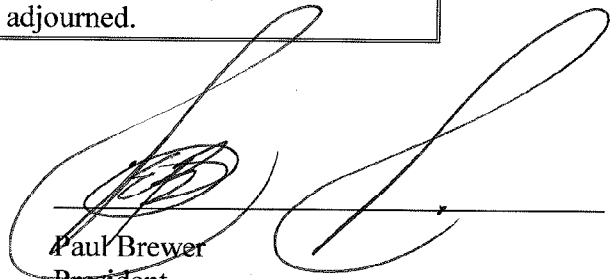
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Ms. Benckenstein seconded by Mr. Weissman with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
Assistant Secretary

  
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Paul Brewer  
President